**Project Assessment**

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| **Date:** | 05/07/22 |
| **Project/policy/service:** | **GROUNDS DEPOT – Fire Alarm & sounder installation.** |
| **Cost** | £3,230 est |
| **Priority** | 1 |
| **Completed by:** | Kevin Murray, Deputy Town Clerk |

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| 1. **Project/policy/service information:**

This section should identify the project, policy or service change, the method of delivery and the key stakeholders, main beneficiaries and associated aims. It should also include information regarding the Health & Safety, Legal Compliance and Income Impacts. |
| **What is the purpose of the project, policy change or service change and what are the expected outcomes:** |
| Fire risk assessment has been reviewed and considered that system with break glass, sounder and smoke detectors should be installed.  |
| **Outline how the project, policy change or service change will be delivered and what governance arrangements are in place or required:**  |
| Work will be carried out by a specialist contractor under the supervision of the Amenities Manager |
| **Outline the main beneficiaries of the project, policy change or service change:** |
| Hirers / Visitors / Staff  |
| **Impact** | **Y/N** | **Detail** |
| Health /Safety Impact | Y | Will improve fire safety |
| Legal Compliance | Y | Fire Safety Order 2005Health & Safety at Work Act |
| Income Impact | Y | Building is key income generator |
| Other | N |  |

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| 1. **Equality Impacts - Protected characteristics:**
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| There are 9 protected characteristics as identified by the legislation. Consideration should be given to the potential impacts on each of these groups.* Race
* Gender
* Disability
* Gender re-assignment
* Age
* Religious belief
* Sexual orientation
* Pregnancy/Maternity
* Marriage and civil partnership

The table below should indicate whether the project, policy change or service change will have a positive or negative impact on any of the protected characteristic groups. Each group should be assessed and assigned a Positive, No, Low or High impact score. |
| **Protected characteristics** | **Impact score** | **Please detail what impact will be felt by the protected group** |
| Race | None |  |
| Gender | None |  |
| Disabilities | Positive | Will improve alert system in the event of fire to enable quicker and more effective evacuation, particularly benefiting those with mobility/hearing disabilities. |
| Age | None |  |
| Sexual orientation | None |  |
| Religion/belief | None |  |
| Gender re-assignment | None |  |
| Pregnancy & maternity | None |  |
| Marriage & civil partnership | None |  |

Based on the initial impact assessment, a more detailed assessment should be carried out where any groups have been identified as having a low or high negative impact.

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| 1. **Environmental Impacts**
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| **Impact** | **Y/N** | **Detail** |
| Carbon impact | N |  |
| Habitat/biodiversity impact | N |  |
| Alternatives considered | N |  |
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Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: Kevin Murray Date: 05/07/22