



### Terms and Conditions of Booking - Children's Activity / Course

I understand that my child must not be left unattended earlier or be collected later than the publicised times on the front of the booking form.

I understand that if someone other than myself (parent/guardian) will be collecting my child I must make centre staff / the coach aware when dropping off my child. A password system will be adopted by the coach unless the other person is present at the time of the child being dropped off.

I understand that until full payment is made my child's space on the activity / course is not confirmed. Bookings can be made on the day however there is no guarantee that spaces will be available.

Refunds will only be given in exceptional circumstances and at the discretion of the Centre Manager.

I understand that Woodley Town Council / Woodford Park Leisure Centre accepts no responsibility for any lost or damaged items (including but not limited to coats, jewellery, watches, mobile phones, equipment and any other personal belongings) during attendance of the activity / course.

I understand that Woodley Town Council / Woodford Park Leisure Centre reserves the right to cancel the activity / course if necessary and that I will be notified of any such cancellation or other changes.

I understand that I need to advise the centre staff / coach of any condition (medical or otherwise) or injury relating to my child prior to the first booked day of the activity / course.

I give permission for qualified centre staff to administer first aid treatment within the realms of their qualification to my child should it be deemed necessary.

**"I have read and fully understand the above terms and conditions":**

**Name (print) :**

**Signature :**

**Date :**

### Consent Form

Your privacy is important to us and we would like to communicate with you regarding Woodford Park Leisure Centre, its facilities and activities. To do so we need your consent. Please fill in your name, sign and date below and confirm your consent by ticking the boxes that follow.

**We may contact you regarding activities you may be interested in attending, including future classes and courses, gym membership and other centre promotions:**

**Name (print) :**

**Signature :**

**Date :**

(If you are aged 13 years or younger your parent / guardian must sign and date above)

**Yes please, I would like to receive communications by email :**

**Yes please, I would like to receive communications by telephone / text message :**

You can withdraw or change your consent at any time by contacting our sports team:  
sports@woodley.gov.uk

You can find out more about how we use your data from our "Privacy Notice" which is available on our website, www.woodley.gov.uk, or from the Woodley Town Council office.