



# Children's Party Booking Form

Parties booked from 1<sup>st</sup> April 2022 to March 31<sup>st</sup> 2023

## Your Details

## Party Details

### Parents / Guardians Information

Parent's Name: .....

Telephone Number: .....

Email Address: .....

### Birthday Child Information

Name of child: .....

Age on birthday: ..... Male / Female

No. of children attending party: .....

*Please be sure to inform us prior to the party of any medical conditions of guests that we need to be aware of.*

*Thank you!*

Date of Party: ..... / ..... / .....

Time: .....

Parties last for 1 hour (games / activities) and 45 minutes (party tea room).

Please note that the party tea is not included within the party package.

### Prices

HH Member £105.00

Non Member £110.00

Blast Party HH Member £127.00

Blast Party Non Member £135.00

Printed Invitations (x16) £3.50   
(optional)

## Party Options

**Bounce and Play Party** (ages 4 - 7 years, maximum 16 children)   
Includes general party games run by our party staff team, the parachute and the bouncy castle. (Please Tick)

**Superhero Bounce and Play Party** (ages 4 - 7 years, maximum 16 children)   
Includes superhero themed party games run by our party staff team and the bouncy castle. (Please Tick)

**Sporty Party** (ages 6 - 12 years, maximum 16 children)   
Includes a combination of general team games, football, kwik cricket and dodgeball. (Please Tick)

**Under 4's Free Play Party** (ages 0 - 4 years, maximum 16 children)   
A party led by you and your fellow parents! Soft play blocks, other party equipment and a Bouncy castle will be set up for you to keep the little ones entertained. (Please Tick)

**Blast Party** (ages 7 - 12 years, maximum 14 children)   
An action packed party where all children will be armed with a Nerf Gun! Eye protection provided. (Please Tick)

### For Office Use Only

Date Paid: / /

Confirmed on System

Staff:

Amount Paid: £

Sports Hall

1.

Payment Method:

Room booked for tea:

2.

Staff Initials:

.....

3.



# Children's Party Booking Form



Booked from 1<sup>st</sup> April 2022 to March 31<sup>st</sup> 2023

## Terms and Conditions

- Party bookings will only be accepted on receipt of a completed booking form and full payment.
- Cheques should be made payable to **Woodley Town Council**.
- For the duration of the party Woodley Town Council is under no liability in respect of personal injury, loss or damage, however caused, except by proven negligence on the part of the Council, its agents or employees.
- Woodford Park Leisure Centre reserves the right to accept or decline applications. The Centre may also rearrange or amend parties without prior notice under very exceptional circumstances.
- A minimum of 3 weeks notice is required by the hirer to cancel or transfer a party. All refunds are at the discretion of the Centre Manager and will incur a 20% administration charge.
- Parents **must** ensure that the agreed maximum number of children and age limit is not exceeded.
- In the interests of safety and to avoid loss of valuables children should not wear watches and / or jewellery.
- Time slots include one hour for games / activities and 45 minutes in a room for your party tea (tea not provided). Parents and guests must vacate the room within 15 minutes following the end of the party.
- Hirers are required to leave the party tea room in the same condition that they found it. Staff on duty on the day of the party can help by providing a broom, bin bags and other cleaning equipment.
- In the event of using helium canisters, these **must** be removed from the building at the end of the party. Where helium canisters are left behind a penalty fee of £25 will be enforced upon the hirer.

**I accept the terms and conditions relating to this booking.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## Consent Form

Your privacy is important to us and we would like to communicate with you regarding Woodford Park Leisure Centre, its facilities and activities. To do so we need your consent. Please fill in your name, sign and date below and confirm your consent by ticking the boxes that follow.

**We may contact you regarding activities you may be interested in attending, including future classes and courses, gym membership and other centre promotions:**

**Name (print) :**

**Signature :**

**Date :**

(If you are aged 13 years or younger your parent / guardian must sign and date above)

**Yes please, I would like to receive communications by email :**

**Yes please, I would like to receive communications by telephone / text message :**

You can withdraw or change your consent at any time by contacting our sports team:  
sports@woodley.gov.uk

You can find out more about how we use your data from our "Privacy Notice" which is available on our website, www.woodley.gov.uk, or from the Woodley Town Council office.