

Minutes of a meeting of the Strategy & Resources Committee held at the Oakwood Centre on Tuesday 7 June 2022 at 8:00 pm

Present: *Councillors K. Baker (Chairman); S. Brindley; A. Chadwick; C. Jewell; V. Lewis; B. Rowland;*

Officers present: *K. Murray, Deputy Town Clerk; M. Filmore, Committee Officer;*

Also present: *2 members of the public*

1. **APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

The Deputy Town Clerk asked for nominations for the position of Chairman of the Strategy & Resources Committee for the 2022/23 municipal year.

It was proposed by Councillor Brindley, seconded by Councillor Chadwick, and

RESOLVED:

- ◆ That Councillor Baker be appointed to the position of Chairman of the Strategy & Resources Committee for the 2022/23 municipal year.

Voting: For: 4 Against: 0 Abstentions: 2 No Vote Recorded: 0

Councillor Baker invited nominations for the position of Vice Chairman of the Strategy & Resources Committee for the 2022/23 municipal year. It was proposed by Councillor Baker, seconded by Councillor Chadwick, and

RESOLVED:

- ◆ That Councillor Brindley be appointed to the position of Vice Chairman of the Strategy & Resources Committee for the 2022/23 municipal year.

Voting: For: 4 Against: 0 Abstentions: 2 No Vote Recorded: 0

2. **APOLOGIES**

Apologies for absence were received from Councillors Anderson and Wicks. One Committee place allocated to the Labour and Independent Group remains vacant.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

4. **MINUTES OF THE MEETING HELD ON 19 APRIL 2022**

RESOLVED:

- ◆ That the minutes of the Strategy and Resources Committee meeting of 19 April 2022 be approved and signed by the Chairman as a correct record.

5. **FINANCE**

a) **Budgetary Control**

The Deputy Town Clerk presented Report No. SR 16/22. He highlighted that there was not much to report as it is early in the year.

Members noted that the expenditure relating to corporate management was higher than the projected amount at this stage as certain annual insurance and HR support package payments are made at the beginning of the year. Members also noted that the income relating to the Oakwood Centre was below the projected amount as certain rent payments for the year have yet to come in, however room hire income was above projections at this stage.

The Deputy Town Clerk confirmed that the Capital Programme is yet to be confirmed, and that this is due to be included on the next Full Council agenda. Councillor Baker stated that he believed the Committee should consider the priority of the potential capital projects in order to make a recommendation to Full Council.

RESOLVED:

- ◆ To note Report No. SR 16/22.

b) **Payments**

With regards to the following queries, the Deputy Town Clerk advised he would need to look into them and respond:

- The increase in HMRC PAYE and NI payments made from the Council's Current Account between March and April
- The insurance covered by the smaller of the two payments made from the Clerks Imprest Account to AJGIBL in March 2022; the Deputy Town Clerk advised that the larger payment was the main Council's insurance
- The details of the two BACS payments made from the Clerks Imprest Account in April 2022

[DTC Note: The answers to the above queries were as follows:

Item	Query	Explanation
<i>£17,040.84 HMRC</i>	<i>Amount seems high</i>	<i>This includes PAYE/NI amounts relating to back pay, in respect of national pay award.</i>
<i>£2,833.05 AJGIBL Insurance</i>	<i>What is this payment for?</i>	<i>This is a separate annual premium for Cyber security insurance cover.</i>
<i>£9,658.32 BACS Payment</i>	<i>What is this payment for?</i>	<i>This was a staged payment in respect of the roofing work at Woodford Park Leisure Centre.</i>
<i>£2,581.16 BACS Payment</i>	<i>What is this payment for?</i>	<i>This is an energy payment in respect of electricity on the new account for the Grounds Depot - for the period July 2021 to March 2022. This supply has now been added to the Councils other accounts and will be paid in the normal way going forwards.</i>

The Deputy Town Clerk confirmed that, whilst the Council is on a fixed rate energy tariff, costs had increased previously due to a loop hole in the contract. However, there has been no recent increase and the Council is unaware of any potential increase in the near future. The Council is in regular contact with their energy broker who keeps them abreast of any potential price rises.

In relation to a query about the £6k spent to replace the fan in the Oakwood Centre Café, the Deputy Town Clerk confirmed that the old extraction system for the kitchen had become obsolete so could not be repaired and needed replacing as it had completely failed. This had been budgeted for.

The Deputy Town Clerk confirmed that the Leisure Centre flat roof repair has now been completed and is awaiting an inspection, due next week, prior to final sign off.

Members noted payments made to IKEA Ltd which were listed as fraud transactions. The Deputy Town Clerk explained that some payments had been spotted which looked very real but, after investigation by the Finance Officer, were deemed to be fraudulent. The Finance Office had worked with Lloyds Bank to get this money refunded, which was shown in the payments sheet.

RESOLVED:

- ◆ To approve the following payments, listed in **Appendix A** (March) and **Appendix B** (April):

	Current account	Imprest account
March 2022	£161,360.99	£89,782.89
April 2022	£115,620.99	£70,477.90

Voting: For: 6 Against: 0 Abstentions: 0 No Vote Recorded: 0

6. **OAKWOOD CENTRE UPDATE**

The Deputy Town Clerk presented Report No. 17/22. He highlighted that there have been two new regular centre hirers. He also confirmed that room hire income at year end was £51k; higher than the revised budget estimate of £40k. Room hire had picked up as people had become more confident following the end of lockdown periods.

RESOLVED:

- ◆ To note Report No. SR 17/22.

7. **TOWN CENTRE PARTNERSHIP**

Members noted that they did not like the use of the word Chair when referring to the Chairman of meetings, and instead preferred to use the word Chairman or Madam Chairman.

RESOLVED:

- ◆ To note the report of the Town Centre Partnership Meeting held on 20 April 2022.

8. **PROJECTS SCHEDULE 2022/23**

The Deputy Town Clerk presented the Projects Schedule for 2022/23.

He noted that the first three items listed were projects that were currently being undertaken and were nearing completion. At the end of the report was a list of potential capital projects for 2022/23. The Deputy Town Clerk advised that a separate budget is allocated for these projects. Members noted that the potential projects need to be fully investigated and costed before a final proposed list could be provided, and that some projects may be removed from or added to the list.

Members asked that the final potential projects list provided to Members include a breakdown of the specific details of the project, as well as costing, equality and environmental impact information.

With regards to the proposed project to refurbish the football wing at the Leisure Centre, the Deputy Town Clerk confirmed that this wing is also used by other sports, including cricket and American football.

In response to a query about why the Oakwood Centre patio doors need replacing, the Deputy Town Clerk advised that the door fittings are no longer made, and the door, when opened, presents a trip hazard. Members noted that bi-fold doors would be ideal as a replacement, and also noted that it would be good to then consider changes to the outdoor area once the doors are replaced.

The Deputy Town Clerk advised Members that he is seeking advice regarding the potential replacement of the Oakwood Centre gas boilers. He commented that the boilers are coming to the end of their life, and the technology has moved on since they were installed, so the Council needs to make the right decision as to what they might be replaced with. Members noted that the Oakwood Centre is a big building to heat with a heat source pump.

Councillor Baker highlighted that there was a high level of CIL money, as due to be detailed in a later agenda item, which could be seen as bonus money. He suggested this money could be used to spend on wish list items which might otherwise not be considered affordable. Members noted one such project could be to resolve the issue of the boggy area within Woodford Park near to the basketball court which suffers from drainage issues.

RESOLVED:

- ◆ To note the updated information contained in the Projects Schedule 2022/23.

9. **COMMUNITY GRANTS**

RESOLVED:

- ◆ To note the expressions of thanks received from the following organisations following receipt of the 2022/23 community grants:
 - Chemogiftbags
 - Me2 Club
 - Woodley Bowling Club
 - Woodley Festival of Music and Arts

10. **CATERING PARTNERSHIP**

The Deputy Town Clerk advised members that the Catering Partnership was initially set up when the Council was looking for a new catering service provider, with the Partnership involved in the tendering process and the appointment of a provider.

Following this, the Deputy Town Clerk commented that meetings of the Partnership had been difficult to arrange and, when they met, had not provided much value operationally. He noted that this was now more a matter of contract management which could continue to be handled by Officers, with income figures now reported back to this Committee. The Deputy Town Clerk did note however that, at the point that the catering contract is due for renewal, the Committee may wish to set up a task and finish working party to oversee this. He confirmed to Members that the current 5 year contract came into force in April 2021.

Members noted that, should any issues arise with the catering contract, then these should be brought to the Committee for their attention.

RESOLVED:

- ◆ To disband the Catering Partnership.

Voting: For: 6 Against: 0 Abstentions: 0 No Vote Recorded: 0

11. **COMMUNITY INFRASTRUCTURE LEVY**

Members noted that there was £221k of CIL money still to spend.

Councillor Jewell recommended that some of the money be spent on improving Bulmershe Park as part of the wider proposals to plant extra trees along the boundary in conjunction with Earley Town Council and Wokingham Borough Council. It was noted that this type of enhancement would need to go to the Leisure Services Committee for consideration, who could then make a bid to Strategy & Resources for the money.

In response to a query regarding the potential for a new BMX track, the Deputy Town Clerk advised that this was on an old potential capital project list. Members asked that the old list be circulated.

Members noted that, in relation to the application made to Wokingham Borough Council to provide Bulmershe Open Space with Town Green status, the Council had yet to receive the outcome.

RESOLVED:

- ◆ To note the Town and Parish CIL funds Spend and Bids summary, provided by Wokingham Borough Council and included as part of the agenda.

12. **WOKINGHAM BOROUGH COUNCIL MAJOR DEVELOPMENT UPDATE**

Members noted the information, but stated they felt this needn't be included in the Committee's agendas in future. Instead, Members asked that the information be circulated to all Councillors for their attention.

RESOLVED:

- ◆ To note the Major Development update, provided by Wokingham Borough Council and included as part of the agenda.

13. **TOWN COUNCIL RESPONSIBILITIES IN THE EVENT OF WAR**

Members noted that a request had been made by Councillor Heap at the last Full Council for this item to be included on the agenda.

Members noted the response from Wokingham Borough Council, included as part of the agenda. The Deputy Town Clerk stated that, in the event of war, the Town Council would take their lead from central government, via Wokingham Borough Council. He stated that this query had provided an opportunity for the Town Council to re-engage with Wokingham Borough Council regarding emergency planning in the area.

Councillor Jewell noted a concern regarding the gap between the Government at the top declaring an emergency, Wokingham Borough Council and then the Town Council at the bottom. She stated it would be helpful to know the line of responsibility, and what will be put in place if war is declared.

Members noted that it was more likely another disaster might take place, and Councillor Rowland stated there was a lot of planning locally around potential disasters, such as plane crashes. She stated it would be helpful to have that information and plan as well. The Deputy Town Clerk advised he could find more information and report back to the Committee.

Members requested that Wokingham Borough Council's Emergency Planning Officer be invited to a future Full Council meeting to present on this matter.

RESOLVED:

- ◆ To contact Wokingham Borough Council's Emergency Planning Officer and invite him to a future Full Council meeting.

14. **CLIMATE EMERGENCY ACTION PLAN UPDATE**

RESOLVED:

- ◆ To note that the meeting of the Climate Emergency Sub Committee, originally scheduled to take place on 6 April 2022 and postponed until 24 May 2022, was unable to take place due to Member availability, with the next meeting scheduled for 7 July 2022.

15. **FUTURE AGENDA ITEMS**

Councillor Jewell requested that, at the start of future meetings, the Chairman read out a fire evacuation notice.

There were no suggestions for future agenda items.

16. **PUBLICITY AND WEBSITE**

There were no suggestions for publicity and website items.

Members noted that a number of residents had commented online that they did not know about the Queen's Platinum Jubilee Beacon Lighting which took place on 2 June 2022. It was highlighted that information had been published online and in the local newspaper regarding the event. Members noted the decision to hold the event had been taken after The Herald had been published so information could not have been included. Members suggested that posters could be put up for any future similar event.

Following a query about the meeting schedule published online, the Committee Officer confirmed he would look into improving the way meeting date information is published on the website.

Meeting closed at 8:58 pm

Woodley Town Council**Current Account****List of Payments made between 01/03/2022 and 31/03/2022**

Payee Name	Amount Paid	
(Personal Information)	400.00	Mkt Mgr - WTCMI
AGA Print Ltd	79.15	Business card/banners
Alan Hadley Ltd	306.00	Refuse Collection
Alan Hadley Ltd	306.00	Refuse Collection
Awards of Distinction Ltd	361.68	Engraving-Awards
AYS Cleaning Contractors Ltd	2420.26	Contract cleaning
Be Fuelcards Ltd	0.77	Admin fee-Depot
Be Fuelcards Ltd	135.72	Unleaded/Diesel
Boston Seeds	1540.50	Gardening services
Bowak Ltd	283.43	Cleaning supplies
Brake Bros Foodservice Ltd	223.94	Vending supplies
Brewers Decorator Centres	731.17	Decorating supplies
Brown Bag Cafe Ltd	173.58	Catering services
Castle Water	73.96	Water Rates
Castle Water	5016.62	Water Rates
Churchill Contract Services Ltd	320.52	Contract cleaning-WPLC
Club Manager Ltd	80.40	Gym software monthly fee
Dejac Associates Ltd	1050.30	Annual mail server charge fee
Devonshire Trading Ltd	1100.81	Gym equip monthly hire fee
Drain Surgeons UK Ltd	195.00	Empty Cesspit-Depot
Ecotricity	292.51	Gas supply-Coro Hall
Ecotricity	1101.23	Gas supply-WPLC
Ecotricity	1628.95	Gas supply-OC
Ecotricity	325.54	Gas supply-Chapel Hall
Epos Now Ltd D/D	30.00	WPLC till support fee
Ethos Communications Solutions Ltd	83.56	Printing-WPLC
Fiddes & Son Ltd - Bowcom	397.20	Decorating supplies
Global 4 Communications	884.34	Phone & Mobiles
Henry Street Garden Centre	669.63	Gardening supplies
HMRC Cumbernauld	17040.84	PAYE&NI Deducted from pay
IBS Office Solutions Ltd	788.49	Printing/Qtrly copier rental
Lantec Security Ltd	174.00	Service call-WPLC flat
Les Mills Fitness UK Ltd	203.69	Coach-Bodybalance-gym
Lightatouch	925.00	Internal Audit 2021/22
Lister Wilder Ltd	-100.01	Gardening supplies refund credit
Lloyds Bank D/D	53.79	Current a/c service fee
Lloyds Bank D/D	217.84	Monthly cardnet service fee
Lloyds Bank D/D	38.97	Bank charges-Current a/c
LSW Secure Ltd	666.60	Restricted keys cut
Lyreco UK Ltd	214.98	Stationery supplies-WPLC
Merchant Rentals Ltd	18.40	Cardnet machine rental-WPLC
Merchant Rentals Ltd	18.40	Cardnet machine rental-OC
Pitney Bowes	150.00	Postage Topup-31 Mar 22
Poztive Energy Ltd	69.42	Electric supply-Coro Hall
Poztive Energy Ltd	2432.57	Electric supply-OC
Poztive Energy Ltd	879.78	Electric supply-WPLC
Poztive Energy Ltd	42.55	Electric supply-Chapel Hall

Prudential	307.24	AVC deducted from pay
Public Works Loan Board	29093.75	PW Loan-485429-Interest
Public Works Loan Board	40204.33	PW Loan- Capital/Interest
Reading Borough Council	7480.23	Annual Allotment/Wheble Pk rent
Rialtas Business Solutions Ltd	206.40	Annual Allotment software fee
Safesite Fencing Ltd	13416.00	Supply & install fences - Malone Pk
SGW Payroll Ltd	157.82	Monthly payroll service fee
SMW (Tree) Consultancy Ltd	1376.72	Report - New Play Area
Suregreen Ltd	1699.43	Gardening supplies
SWALEC	96.30	Electric supply-Toilet
Technical Surfaces Ltd	360.00	3G Match fit service
Thames Valley Water Services Ltd	477.60	Monthly water checks
The Berkshire Pension Fund	18642.64	Employee& 'er deducted from pay
The Wokingham Paper Ltd	300.00	Web & social media campaign
Trade UK - Screwfix	496.90	Building supplies
Travis Perkins Trading Co	509.48	Building supplies
Travis Perkins Trading Co	66.00	Building supplies
Unison Collection Ac	22.50	Union fee deducted from pay
Veolia ES - UK Ltd	527.72	Refuse Collection
WFL UK Ltd	1871.85	Diesel-Depot

Total 161360.99

CLERKS IMPREST A/C
List of Payments made between 01/03/2022 and 31/03/2022

Payee Name	Amount Paid	
(Personal Information)	15.00	Refund key Deposit
(Personal Information)	15.00	Refund key Deposit
(Personal Information)	75.00	Refund Deposit
(Personal Information)	50.00	Refund Deposit
(Personal Information)	75.00	Refund Deposit
(Personal Information)	75.00	Refund Deposit
(Personal Information)	67.50	Refund Deposit
(Personal Information)	15.00	Refund key Deposit
Apple.com	2399.00	MacBook Pro - laptop
HANNAH SIOBHAN MOR	650.00	New Play Area supplies
AJGIBL GBP CLIENT	2833.05	Insurance
NEWITT & CO LIMITED	295.52	Sports supplies-WLC
G M IMBER & SONS L	177.60	Insurance
Baker Ross.co.uk	252.45	White painting stones
Bullseye-Big Display	15.95	Engraving on Shield
Chaircover.co.uk	649.00	Spandex chair covers
Crocus.co.uk	111.38	Gardening flower supplies
AJGIBL GBP CLIENT	31535.71	AJBIBL Insur invoice
Elelegant Event Essentials Ltd	72.49	Sliver Sequin table runner
IKEA	170.00	Glass for Civic Awards
Lloyds Bank	48624.75	Net March 22 payroll
Lloyds Bank D/D	13.82	Imprest a/c service fee
PortalPlanQuest Ltd	145.00	MG Planning application
Primrose.co.uk	-52.43	Flowers-Play Area
Royal Mail	854.98	Door to door delivery
Silver Fox BC	35.00	WPLC cancel course-Silver Fox
Stage Depot Ltd	106.44	5L Matt black stage paint
Turning Leaf	301.20	Metal Lectern
Waitrose & Partners	204.48	Wine for Civic Awards

Total 89782.89

Woodley Town Council
Current Account
List of Payments made between 01/04/2022 and 30/04/2022

Payee Name	Amount Paid	
(Personal Information)	£1,750.00	Woodley - Park Arch
(Personal Information)	400.00	Mkt Mgr - WTCMI
(Personal Information)	366.33	Mkt Mgr - WTCMI Bonus
Advanced Maintenance UK Ltd	6552.00	Replace fan - OC café
Agile Hospitality Solutions Ltd	600.00	Events500 - staff training
Alan Hadley Ltd	306.00	Refuse Collection
Alan Hadley Ltd	720.00	Refuse Collection
Alan Hadley Ltd	318.00	Refuse Collection
AYS Cleaning Contractors Ltd	£1,063.56	Contract Cleaning
AYS Cleaning Contractors Ltd	15.19	Contract Cleaning
AYS Cleaning Contractors Ltd	2420.26	Contract Cleaning
Be Fuelcards Ltd	62.98	Diesel MW65EHHN-49000m
Be Fuelcards Ltd	35.12	Unleaded petrol-Depot
Bowak Ltd	396.87	Cleaning supplies
Brake Bros Foodservice Ltd	38.29	Vending supplies
Brown Bag Cafe Ltd	622.74	Catering services
Business Stream	24.98	Water rates
Castle Water	2847.64	Water rates
Central Sports UK Ltd	£47.40	Sport supplies
CF Corporate Finance Ltd	166.32	Qtrly Photocopier rental-WPLC
Churchill Contract Services Ltd	425.43	Contract Cleaning
Club Manager Ltd	80.40	Club manager software fee
CoolerAid Ltd	62.40	Annual Cooler maintenance
CoolerAid Ltd	54.25	Bottled water
DCK Accounting Solutions Ltd	350.16	Pre-Yearend health check
DCK Accounting Solutions Ltd	356.16	Yearend closedown
Dejac Associates Ltd	288.00	Annual Cloud backup fee
Dejac Associates Ltd	3900.00	Annual support maintenance fee
Devlet Five Ltd T/A Kall Kwik Reading	345.60	Banners - WTCMI/WTC
Devonshire Trading Ltd	1100.81	Gym Equip monthly fee
Ecotricity	259.63	Gas supply-Coro Hall
Ecotricity	278.78	Gas supply-Chapel Hall
Ecotricity	1015.38	Gas supply-WPLC
Ecotricity	1456.92	Gas supply-OC
Ecotricity Ltd	603.26	Electric supply-Depot
EDF Energy 1 Ltd	33.27	Electric supply-Clock
Epos Now Ltd D/D	30.00	Epos till support fee-WPLC
Eventu	50.00	Projector hire
Fraser Office Supplies Ltd	16.98	Stationery supplies
Global 4 Communications	881.34	Phone/Mobiles
HMRC Cumbernauld	23003.00	PAYE&NI Deducted from pay
Impress Print Services Ltd	704.00	Mailing leaflet
Keep Britian Tidy	406.80	Green flag application
Lantec Security Ltd	1008.00	Annual Intruder alarm fee
Les Mills Fitness UK Ltd	203.69	Body balance - coach
Lloyds Bank D/D	320.18	Cardnet service charge
Lyreco UK Ltd	115.08	Stationery supplies
Mailcoms Ltd D/D	83.94	Franking mach update/support
Merchant Rentals Ltd	18.40	Monthly cardnet Machine fee
Merchant Rentals Ltd	18.40	Monthly cardnet machine fee

PHS Group	403.74	Qtrly dust mat fee
Poztive Energy Ltd	2043.96	Electric supply-OC
Poztive Energy Ltd	79.26	Electric supply-Coro Hall
Poztive Energy Ltd	43.11	Electric supply-Chapel Hall
Poztive Energy Ltd	878.40	Electric supply-WPLC
Prudential	307.24	AVC deducted from pay
Public Works Loan Board	6676.76	PW507873-Capital/Interest
Public Works Loan Board	-0.04	N-PW507873-Capital/Interest
Reading Community Energy Soc Ltd	638.00	Electric supply - WPLC/OC
Rialtas Business Solutions Ltd	362.40	Annual Booking software fee
Robseal Roofing Solutions Ltd	14487.47	Roof repair-WLC
SGW Payroll Ltd	155.78	Monthly payroll service fee
SGW Payroll Ltd	194.54	Payroll Year End service fee
South East Employers	2730.00	Professional fees - Staff
South East Employers	778.80	SEE Associate annual fee
SSE Southern Electric	416.75	Unmetered electric supply
Suregreen Ltd	264.96	Gardening supplies
SWALEC	105.39	Electric supply-Toilet
T4MEFITNESS LTD	315.00	Gym coach cover
Technical Surfaces Ltd	480.00	3G Match fit service
Thames and Chiltern in Bloom	100.00	Entry fee - Bloom Association
Thames Valley Water Services Ltd	204.00	Monthly water checks
The Berkshire Pension Fund	22871.46	Employee& 'er deducted from pay
Trade UK - BandQ	114.14	Building supplies
Trade UK - Screwfix	214.11	Building supplies
Unison Collection Ac	22.50	Union fee deducted from pay
Veolia ES - UK Ltd	706.92	Refuse Collection
Vesey UK Limited	£91.75	Training footballs
Wokingham BC - Rates	2282.25	Rates-WPLC
Wokingham BC - Rates	366.70	Rates-Coro Hall
Wokingham BC - Rates	161.70	Rates-Chapel Hall
Wokingham BC - Rates	900.00	Rates-OC

115620.99

CLERKS IMPREST A/C**List of Payments made between 01/04/2022 and 30/04/2022**

Payee Name	Amount Paid
(Personal Information)	75.00 Refund Deposit
(Personal Information)	75.00 Refund Deposit
(Personal Information)	75.00 Refund Deposit
(Personal Information)	75.00 Refund Deposit
(Personal Information)	75.00 Refund Deposit
(Personal Information)	75.00 Refund Deposit
(Personal Information)	75.00 Refund Deposit
Amazon Mkt Place	128.90 Stihl Hand sprayer silver
Amazon Mkt place	20.99 Long handled dustpan set
Amazon Mkt place	189.80 130ft Union jack bunting
BACS P/L Pymnt Page 4838	9658.32 BACS P/L Pymnt Page 4838
BACS P/L Pymnt Page 4842	2581.16 BACS P/L Pymnt Page 4842
Baker Ross Ltd	235.95 White painting stones
Batg&NE Somerset	69.00 Bath clean air penalty fee
British Gdn C/HM Land Registry	29.99 Bags of stones/Title plan view
CupsDirect	86.22 7oz Paper water cups
IKEA Ltd Shop online	203.00 Fraud tranaction
IKEA Ltd Shop online	203.00 Fraud transaction
IKEA Ltd Shop online	203.00 Fraud transaction
Kolkata Konnection	200.00 Refund Deposit
Lloyds Bank	-203.00 FR-741040 Fraud refund
Lloyds Bank	-203.00 FR-741040 Fraud reund
Lloyds Bank	-203.00 FR-741040 Fraud refund
Lloyds Bank	54480.60 Net payroll-April 2022
Lloyds Bank D/D	14.04 Bank charges-Imprest a/c
Microsoft Office	59.99 Microsoft Office software annu
PETTY CASH A/C	172.98 Top up-petty cash
Primrose.com	-29.98 Credit refund-Flowers
RCLV No2 Trust Account	517.07 Inv 17146 paid twice
Redstor Ltd	50.00 Cancelled WPLC course
Sportsdirect.com	784.99 Carlton GTA feather Shuttle co
Toolstoday.co.uk	175.00 Minimax Stabiliser
Zoom Video	527.88 Annual Zoom charge

70477.90