



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Leisure Services Committee**
Councillors: B. Soane (Chairman); T. Barker; D. Bragg; J.J. Ellis; B. Franklin;
K. Gilder; M. Green; S. Rahmouni; D. Stares.

NOTICE IS HEREBY GIVEN that a meeting of the Leisure Services Committee is to be held at the Oakwood Centre at 8:00pm on Tuesday 5 June 2018, at which your attendance is requested.

Deborah Mander
Town Clerk

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE MEETING HELD ON 10 APRIL 2018**
To approve the minutes of the meeting of the Leisure Services Committee held on 10 April 2018 and for the Chairman to sign them as a true and accurate record. *(These minutes were provided in the Full Council agenda of 8 May 2018.)*
4. **JUST AROUND THE CORNER (JAC)**
To receive the report from JAC, attached at **Appendix 4.** Page 3
5. **COMMUNITY YOUTH PARTNERSHIP**
To receive **Report No. LS 12/18** of the Community Youth Partnership meeting held on 30 May 2018. Page 4
6. **BUDGETARY CONTROL**
To note **Report No. LS 13/18.** Page 6
7. **WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES**
To receive **Report No. LS 14/18.** Page 8

8. **PARKS AND BUILDINGS**
To receive **Report No. LS 15/18**.
9. **TOWN CENTRE PUBLIC TOILET UPDATE**
To receive a verbal update from the Town Clerk.
10. **FUTURE AGENDA ITEMS**
To propose future agenda items for the Committee's consideration.
11. **PUBLICITY & WEB SITE**
To consider which items to publicise.
12. **EXCLUSION OF PUBLIC AND PRESS**
To resolve that, in view of the confidential nature of the business about to be transacted in relation to commercial matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 13 on the agenda.
13. **WOODFORD PARK LEISURE CENTRE REGENERATION TASK AND FINISH GROUP**
To note **Report No. SR 16/18 (enclosed)** of the Woodford Park Leisure Centre Regeneration Task and Finish Group meeting held on 12 April 2018. This report has already been considered and approved by Council and the Strategy and Resources Committee and is for information only.

Woodley Detached Report – May 2018

Things in Woodley have not changed much since our last report. Young people continue to receive the team well and are very happy to engage with us with lots of conversations and discussions. We are still working with the family who suffered a bereavement earlier in the year, they really value the support and listening ear offered to them.

Groups meet mainly in Woodford Park and Sandford Park with movement through the precinct. Football and other games in the park is a great way to engage and we welcome everyone to join in. There is still a positive atmosphere and generally little hassle.

Partnership work with Woodley schools continues to be strong with referrals from both primary and senior schools throughout the summer term.

We are still fundraising to pay off the 2 short-term loans for the JAC House and have requested local churches to hold a gift day to raise funds.

The working party from the CYP met on 24 May to discuss a strategy to move forward to meet the needs identified from the conference including facilitation of self-help groups for parents.

Lastly, we are very pleased, on our 20th year, to have been chosen as one of the nominated charities for Woodley Carnival this year and are currently preparing for the day's activities.

Woodley Town Council

Report of a Meeting of the Community Youth Partnership held at The Oakwood Centre on Wednesday 30 May 2018 at 5pm

Present:

Sam Milligan (Chairman)
Cllr Jenny Cheng - WTC
Cllr Richard Dolinski - WTC
Cllr David Stares - WTC
Cllr Kay Gilder – WTC

Cllr Michael Forrer - WTC
Graham Sumbler – Woodley Baptist Church
Trina Farrance – Bulmershe Gym Club

Officer present: Deborah Mander - Town Clerk

Apologies: Steve Outen – Woodley United FC, Mohammed Ahmed – WBC Community Warden, Ashwani Gupta – Social & Inclusion Officer WBC

DECLARATIONS OF INTEREST

No declarations of interest were made.

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 28 March 2018 were agreed as a correct record.

LODDON MEAD AREA - PROPOSED PROJECT

Sam Milligan reported that no progress had been made recently, although JAC was planning to submit a planning application to install a steel container at Loddon Mead in the first stage of a project to work with young people to develop activities, in particular free running, under the A3290 on land next to the open space.

EXPLODING THE MYTHS ONE-DAY CONFERENCE/WORKSHOP EVENT

The meeting discussed the report from the Conference Working Group which proposed that development of a parents self help group, with facilitators, be supported. The initial activity would be to arrange an event to find out the level of interest from people with skills to support and befriend parents and there were church members with these skills who could be brought together to support such a project. This, and the running of a parents self help group, would need facilitator(s) and would be need to be funded. Some meeting places may be able to be provided free of charge. A representative from the Create Hope charity had attended the meeting and explained similar work she had carried out in Bracknell to support families. The meeting also noted the very positive feedback from ARC's presentations at the conference.

Members of the Community Youth Partnership agreed to

RECOMMEND:

- ◆ that funding of £2,000 be allocated from the Youth Projects budget to enable further work to be undertaken to support parents and young people by developing parent self help groups and running parenting courses later in the year.

If this recommendation was agreed, discussions would take with ARC and Create Hope to establish costs and make arrangements for an initial meeting in September with people who would be interested in supporting the project as befrienders/mentors. There was some discussion about the collection and processing of personal data and Deborah Mander agreed to discuss this with both organisations.

It was agreed that the proposals above (if approved), the conference in March and ongoing plans for Loddon Mead be reported in the July Woodley Herald.

It was also agreed that the partnership could consider a second conference in the coming year with the suggestion that this be focused on social media.

OPEN FORUM/REPORTS

It was noted that Sam Milligan and Graham Sumbler hoped to meet with the Woodley schools cluster to discuss support to year 6 and year 11 students approaching their SATs/GCSEs.

DATES OF FUTURE MEETINGS

The following meeting dates for the 2018/19 municipal year were agreed:

Wednesday 29 August 2018, 5pm

Wednesday 7 November 2018, 5pm

Wednesday 9 January 2019, 5pm

Wednesday 27 March 2019, 5pm

Meeting closed at 6pm

EXPENDITURE	Budget 2018/19	Actual Exp as at 30/4/17	Actual Exp as at 30/4/18	Actual Exp as % of Budget	Information
Woodford Park LC	340300	25644	27074	8.0	Uniforms, water rates, repairs, certification and washroom services over 8.3%. All other costs under.
3G Pitch	15300	0	0	0.0	No expenditure at this point.
Grounds Maintenance	30365	869	4247	14.0	Water rates, horticultural supplies, equipment, fuel and tree work costs over 8.3%. All other costs under.
Football	20671	648	1187	5.7	All costs under 8.3% at this point.
Cricket	10886	324	853	7.8	Water rates higher than 8.3%. All other costs under.
Bowling Green	13569	128	1115	8.2	Water rates higher than 8.3%. All other costs under.
Woodford Park	33242	1281	2680	8.1	Water rates higher than 8.3%. All other costs under.
Memorial Ground	9612	383	629	6.5	All costs under 8.3% at this point.
Garden of Remembrance	7017	297	396	5.6	All costs under 8.3% at this point.
Play areas and open spaces	14684	791	1039	7.1	All costs under 8.3% at this point.
Coronation Hall	28312	2731	1542	5.4	Washroom services and rates over 8.3%, water rates refund of £712 received. All other costs under.
Chapel Hall	20209	1409	1494	7.4	Washroom services and rates over 8.3%. All other costs under.
Allotments	19032	593	-371	-1.9	Water rate refund of £1146 received. All expenditure under 8.3%
Amenities	7972	919	339	4.3	All costs under 8.3% at this point.
Events	10443	190	204	2.0	All costs under 8.3% at this point.
Public toilet	10718	0	0	0.0	
Youth Services	27666	5987	6187	22.4	JAC Service Level Agreement paid in advance.
Capital and Projects	77488	0	0	0.0	No loan payments due at this point.
TOTAL	697486	42194	48615	7.0	
Month 1 - 8.3%					

INCOME	Budget 2018/19	Actual Inc as at 30/4/17	Actual Inc as at 30/4/18	Actual Inc as % of Budget	Information
Woodford Park LC	299160	44127	51969	17.4	Annual rent for flat paid in advance. Income from tennis
3G Pitch	42041	3721	3007	7.2	
Grounds Maintenance	600	0	0	0.0	Cutting at Bulmershe Park not yet invoice to Earley Town Council.
Football	6729	0	353	5.2	End of season income.
Cricket	2500	1082	0	0.0	Invoice issued in May for 10 matches.
Bowling Green	7319	0	0	0.0	Invoice issued in May for annual licence fee and groundrent.
Woodford Park	6250	1130	1152	18.4	Income from fair visit.
Memorial Ground	292	0	115	39.4	One booking fee paid.
Garden of Remembrance	1100	213	216	19.6	Demand led.
Play areas and open spaces	0	0	0	0.0	
Coronation Hall	30000	7462	8281	27.6	Income in advance.
Chapel Hall	36200	7125	6651	18.4	Income in advance.
Allotments	11600	93	87	0.8	Fees from new tenants.
Amenities	0	0	0	0.0	
Events	0	0	0	0.0	
Public toilet	1460	0	0	0.0	
Youth Services	0	0	0	0.0	
Capital and Projects	0	0	0	0.0	
TOTAL	445251	64953	71831	16.1	
NET					
Month 1 - 8.3%	252235	-22759	-23216		

WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES

REPORT OF THE LEISURE SERVICES MANAGER

PURPOSE OF REPORT

To inform and update Members on developments at Woodford Park Leisure Centre.

SPORTS DEVELOPMENTS AND EVENTS

Woodley Schools Sports Week

The 2018 Woodley Schools Sports Week ran smoothly. Particular highlights included the opening ceremony dance festival (which was attended by an estimated 200 spectators) and the Kwik Cricket tournament, where both Southlake boys and Willow Bank girls retained their trophies. Across the full week of activities an estimated 1,350 children took part in the Sports Week this year (a reduction on previous years following the closure of Bulmershe Leisure Centre).

The relocated swimming gala at Bluecoat School proved successful despite the various logistical and staffing issues and will hopefully take place again next year in the same location.

Wokingham Schools Orienteering Competition

Twelve schools and 120 children from across Wokingham Borough took part in the Orienteering competition in early May. The winners, who are still to be confirmed, will progress onto the next stage of the tournament which takes place at Bisham Abbey.

Woodley Carnival

A small team of staff will be attending Woodley Carnival this year to promote activities at Woodford Park Leisure Centre and other Council facilities.

Staff from Woodford Park Leisure Centre will be organising a shooting range themed activity with NERF equipment from the Centre, with children / customers who take part and successfully hit targets winning vouchers, sweets and other prizes.

We have also supported the Woodley Community First Responders who will be attending the Carnival this year by providing them with vouchers for various exercise classes and short-term free gym memberships. The winners of a CPR competition (using a manikin) will be awarded the free memberships.

WOODFORD PARK LEISURE CENTRE

3G pitch equipment

Following two years of heavy usage we have had to purchase a pair of new goal nets for the 3G pitch. Including the clips that attach the nets to the posts, the cost totals just over £260.

The posts themselves are still in good condition, however the wheels attached to the posts that are used for transporting the goals are in urgent need of repair and are a likely contributor to the damaged nets. If the wheels can't be repaired the cost of two new complete goals is likely to be around £3,000 with delivery.

Family Racket Attack

We recently decided to make some small changes to our school holiday racket attack scheme (where previously anyone sixteen years old or under could play badminton, tennis or table

tennis for just £1 per hour between 9am and 5pm during the school holidays).

The changes now allow parents / carers to take advantage of the scheme and join in with the children (as long as at least one member of the group is sixteen years old or younger), and we have since seen a large increase in interest in the scheme (the offer was taken advantage of 128 times during the Easter holidays).

In addition, Berkshire Badminton Association have taken advantage of the offer and booked a large amount of court space during May half-term so that their players can use some casual court time during the school holidays.

Paddling pool

The paddling pool officially opened for public use on Saturday 26th May, following the installation of the new pool liner and two weeks of chemical circulation, staff training and testing. So far all elements of the pool plant system are working well and the water clarity has remained good.

The only likely issue we will face when the weather remains consistently good is the increasingly poor water pressure at the centre, as this will affect how quickly we can refill the pool with fresh water following heavy usage on hot days.

Free access for National Sports People

Since opening the gym we have had a small number of requests where young athletes (often under sixteen years old) who are developing well in their chosen sports and competing at a high level have requested free use of The Gym on the Park.

The Committee is asked to consider implementing a free pass system at the gym for nationally recognised sports people (a system that is currently in place at Wokingham Borough Council).

If there is general agreement to such a scheme a proposal would be provided to the next meeting to include the application requirements to qualify for the free pass, the length of the pass, whether the scheme would limit provision to residents of Woodley and what evidence we would require to issue a free pass.

RECOMMENDATIONS

- ◆ **That Members note the contents of the report.**
- ◆ **That Members consider a proposal to implement a free pass system to The Gym on the Park for National Sports People.**

PARKS AND BUILDINGS

REPORT OF THE DEPUTY TOWN CLERK

Purpose of Report

To inform Members of matters concerning the Town Council's buildings and maintenance of the facilities.

Woodford Park Leisure Centre

Roofing

The works to install new steel joists and replace the flat roofing have been completed. A new suspended ceiling and lighting have been installed in the reception area.

Paddling Pool

The new paddling pool liner was installed in May and opened in time for the late May bank holiday weekend.

Woodley Pre-school building

The Pre-School is currently awaiting an Ofsted inspection of the new premises before they can start operating from the building. The Town Council is installing a pathway from the overflow car park to the school building and some knee rail fencing to make the area safe for parents and children visiting the school – particularly at drop off and pick up times.

Woodford Park

Garden of Remembrance

The Friends of Woodford Park have been working with volunteers from SAGE to thin out the copse area near the garden. This is now opened up and greatly improved.

Rotary Garden

The Friends of Woodford Park have been working with volunteers from SAGE to dig out and plant up the shrub beds. The Council grounds team have prepared and seeded the wild flower beds and will be re-laying the pathways in the next few weeks.

Lake Project

The application to the Landfill Communities Trust for £50,000 towards the cost of the project has been unsuccessful. The project met the funding programme criteria but as funding is limited there were many competing projects. It is proposed that the Strategy and Resources Committee consider including £50,000 as part of a loan application to the Public Works Loan Board.

Signage

New fingerpost signage and destination/notice board signs are scheduled for installation in the park on 5 and 6 June. The lack of signage in the park was identified as a major weakness in the Green Flag feedback last year.

Green Flag

The Green Flag judges are visiting the site on Friday 8 June. Officers and a representative from the Friends of Woodford Park will be meeting with them and taking a tour around the park. There have been a number of improvements since last year including;

- investment in new equipment (ride on mower, chipper, line marker)
- reduced green waste – chipped material used on site
- new signage

- reduction in chemicals used
- environmental policy adopted
- cutting back of overgrown areas
- new shrub and wild flower beds
- increased volunteer participation - Friends of Woodford Park
- new trees planted
- pathways repaired
- lake project started
- new paddling pool liner
- new fencing around the bowls green
- additional member of staff in the grounds team

Allotments

Skips were provided over the late May bank holiday weekend as in previous years. There are currently 14 tenants on the waiting list.

Town Centre Play Area

The new, inclusive play area in the town centre is complete and appears very popular and well used.

Centre Stage

A section of the stage floor has been deliberately damaged requiring replacement of a section of the stage decking. A temporary fix has been carried out by the maintenance team pending a full repair.

Recommendations

- ◆ **That Members note the contents of the report.**