

Minutes of a meeting of the Strategy & Resources Committee held at the Oakwood Centre on Tuesday 28 November 2017 at 8:00 pm

Present: *Councillors K. Baker (Chairman); A. Chadwick; R. Dolinski; D. Mills; D. Smith; D. Stares; M. Walker*

Officers present: *K. Murray, Deputy Town Clerk; L. Matthews, Committee Officer*

Also present: *Councillor P. Etherington
Tony Cowling, Reading Community Energy Society
2 members of the public*

54. **APOLOGIES**

Apologies for absence were received from Councillor S. Brindley.

55. **DECLARATIONS OF INTEREST**

Councillor Stares	Agenda item 10 Allotment Rent Review	Prejudicial – Councillor Stares is an allotment tenant at the site and a member of the Allotments Committee.
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Councillor Stares left the room and was not present for the discussion or the vote on the allotment rent review.

56. **MINUTES OF THE MEETING HELD ON 19 SEPTEMBER 2017**

RESOLVED:

- ◆ That the minutes of the Strategy and Resources Committee meeting of 19 September 2017 be approved and signed by the Chairman as a correct record.

57. **RENEWABLE ENERGY**

a) Tony Cowling, Reading Community Energy Society (RCES), was welcomed to the meeting. He informed Members that RCES was a not for profit company established in 2016 as a Community Benefit Society, with the aim of raising funds to install solar energy panels on community buildings within 10 miles of Reading and thereby reduce the carbon footprint of community buildings.

Tony Cowling outlined a scheme by which RCES would fit solar panels to the roofs of the Oakwood Centre, Woodford Park Leisure Centre and Coronation Hall, at no cost to the Council. Under the scheme, RCES would receive the feed-in tariff for the energy generated and the Council would receive a reduction of around 10% on daytime electricity costs, although this would probably vary between the buildings. The scheme would run for 20 years, after which the Council would take ownership of the solar panels.

RCES would assess the suitability of the buildings put forward to join the scheme and would then publish a Community Share Offer to secure funding to cover the cost of the installations.

Members asked Tony Cowling questions about the maintenance of the panels, where the panels were made, how much of the Council's energy usage might be generated by the panels and how the Council's involvement in the scheme could be advertised.

Tony Cowling informed Members that if the Council wanted to join the scheme a decision would need to be made before Easter 2018. He explained that before joining the scheme a Roof Licence Agreement would have to be drawn up to allow RCES to install the panels and he pointed out that this could be quite a lengthy process.

The Chairman thanked Tony Cowling for his presentation.

- b) The Chairman then presented Report No. SR 37/17, which provided information to allow Members to consider whether to enter into a contract with RCES for the supply of electricity and the installation of solar panels on the Oakwood Centre, Woodford Park Leisure Centre and Coronation Hall. There was some concern about the consequences if RCES ceased to operate, what effect this would have on the Roof Licence Agreement and what would happen to the feed-in tariff.

Members agreed that the details of the contract would have to be examined before a decision could be made and an estimate should be made of how much money could be saved on electricity bills. It would also be necessary to ensure the adequacy of the roofs before solar panels could be installed and the Council would need to ensure that the installation company was fully insured. Councillor Etherington offered to help the Deputy Town Clerk with these matters as he has personal experience of installing solar panels and had an accounting background.

RESOLVED:

- ◆ To note Report No. SR 37/17.
- ◆ To arrange a survey to check the adequacy of the roofs to receive solar panels and prepare a schedule of any necessary repairs.
- ◆ To request more information on the contract details, the likely savings on electricity costs and the consequences if RCES ceased to operate.

58. **FINANCE**

a) **Budgetary Control**

The Deputy Town Clerk presented Report No. SR 38/17.

RESOLVED:

- ◆ To note Report No. SR 38/17.

b) **Payments**

RESOLVED:

- ◆ To approve the following payments, listed in **Appendix A** (September), and **Appendix B** (October):

	Current account	Imprest account
September 2017	£72,422.77	£46,475.29
October 2017	£161,191.84	£43,515.64

c) **Temporary Investment**

RESOLVED:

- ◆ To note the short-term investment of £250,000 in a Santander Standard Time Deposit Account on 29 September 2017 for a period of 6 months at a rate of 0.45%.

d) **Internal Audit**

The Deputy Town Clerk informed Members that the internal auditor had recommended that the levels of hirer deposits held should be reviewed annually and the balance in excess of the sum required for deposit returns for the current and previous year be transferred to the general reserve.

RESOLVED:

- ◆ To receive the interim internal audit report for the period from April to September 2017.

e) **Release of deposit funds to the general reserve**

RESOLVED:

- ◆ To note the release of £15,000 deposit funds to the general reserve.

59. **OAKWOOD CENTRE UPDATE**

The Deputy Town Clerk presented Report No. SR 39/17 and informed Members that the new signage had been installed adjacent to the road and a planning application had been submitted for the new high level sign to be installed on the front of the Oakwood Centre.

Members were pleased to note that the Gents toilets in the Oakwood Centre were scheduled for refurbishment in February 2018 and that new flooring would be installed in the theatre in the coming weeks.

In reply to a question the Deputy Town Clerk informed Members that advice and prices for new equipment for the theatre control box were currently being sought and it was suggested that the theatre hirers could be contacted to find out what equipment was available at other venues.

With regard to the information provided on the Oakwood Centre bookings, the Deputy Town Clerk agreed to look again at providing this information in graphical form and Members asked for the average occupancy rate for each room to be provided.

RESOLVED:

- ◆ To note Report No. SR 39/17.

60. **CATERING PARTNERSHIP**

The Deputy Town Clerk presented Reports No. SR 40/17 and SR 41/17 of the Catering Partnership meetings held on 15 September and 17 November 2017.

Members noted that outdoor heaters had been installed on the patio area adjacent to the café and a comment was made that this was not environmentally friendly. The Deputy Town Clerk reported that the heaters operated on a timer and only stayed on for 10 minutes after being turned on. It was also pointed out that the light installed in a tree on the patio was not effective when the tree was in leaf and it was suggested that the light would be better situated on the corner of the building.

RESOLVED:

- ◆ To note Reports No. SR 40/17 and SR 41/17.

61. **PR / MARKETING WORKING GROUP**

The Deputy Town Clerk informed Members that the new Council website would be live by the end of the week and all Councillors would be notified when this happened so that they could access the site and report any problems they found. In reply to a question he confirmed that Councillors would not be able to post on the website.

The Chairman presented Reports No. SR 42/17 and SR 43/17 of the PR/Marketing Working Group meetings held on 2 October and 6 November 2017 and noted that publicity for the Centre Stage was to be increased and a schedule of entertainment events on the Centre Stage was being planned.

RESOLVED:

- ◆ To note Reports No. SR 42/17 and SR 43/17.

62. **COMMUNITY GRANTS**

Members considered the requests for grant funding, as set out in Report No. SR 44/17, in line with the community grants criteria. The Chairman informed Members that the guidelines stated the total expenditure on individual grants should not exceed 10 per cent of the total annual Community Grants budget, which meant that £400 was available for individual grants in 2017/18. As individual grants totalling £200 had already been awarded in April, it would be necessary to suspend this guideline if the Committee wished to award all the current requests for individual grants, which totalled £400. As there were sufficient funds in the budget to meet all the requests it was

RESOLVED:

- ◆ To suspend the guideline that the total expenditure on individual grants should not exceed 10 per cent of the total annual Community Grants budget.
- ◆ That, under Section 137 of the Local Government Act 1972, the following grants be awarded:

Berkshire Multiple Sclerosis Therapy Centre	£250	Towards the cost of providing a range of treatments to allow sufferers to manage their condition.
Berkshire Vision	£250	Towards the cost of providing services and a range of events and activities to enhance the lives of the visually impaired.
Home-Start Wokingham District	£250	Towards the cost of running a training course for new volunteers.
Wokingham Volunteer Centre	£250	Towards the cost of providing the Green'n'Tidy gardening service and finding volunteers for many charities within Woodley.
Woodley Adopt A Street Project (WASP)	£250	To purchase additional equipment for the volunteers and to buy publicity materials.

Individuals

William Cowan (Gymnastics: GB Tumbling squad)	£100	Towards the cost of GB kit and travelling to training camps and the World Championships.
Alexander Cowan (Gymnastics: GB Tumbling squad)	£100	Towards the cost of GB kit and travelling to training camps and the World Championships.
Rosie Cowan (Gymnastics: Tumbling)	£100	Towards the cost of attending GB Development training and the cost of squad kit.
Hannah Evans (Archery GB)	£100	Towards the cost of upgrading her equipment, required due to improved technique.

63. **ALLOTMENT RENT REVIEW**

The Deputy Town Clerk presented Report No. SR 45/17, setting out the proposed allotment charges from January 2019.

RESOLVED:

- ◆ To note Report No. SR 45/17.
- ◆ To increase the allotment plot charges from January 2019 by 3.9% in line with the Retail Price Index figure in September 2017.
- ◆ That the following charges be made for allotment plots at the Reading Road site in 2019:

Poles		Rent	Water	Total		Rent	Water	Total
10	Woodley Resident	£42.90	£4	£46.90	Woodley Resident – State pensioner	£32.20	£4	£36.20
	Non Woodley	£64.40	£4	£68.40	Non Woodley – State pensioner	£48.30	£4	£52.30
5	Woodley Resident	£21.45	£2	£23.45	Woodley Resident – State pensioner	£16.10	£2	£18.10
	Non Woodley	£32.20	£2	£34.20	Non Woodley – State pensioner	£24.15	£2	£26.15

64. **NEW MAYORAL CHAIN**

The Deputy Town Clerk presented Report No. SR 46/17 and informed Members that all the links on the current mayoral chain had been engraved with the names of Chairmen and Mayors serving up to 2006 and there was no space left to engrave the names of the Mayors who had served since 2006. Members considered the two chain designs contained in the report and agreed that the design with more engravable links would be the better choice, as it would be serviceable for longer with a relatively small additional cost.

The costs outlined in the report allowed for the refurbishment of the existing Mayoral pendant. The Chairman proposed that an additional sum of £600 be allocated from the general reserve to allow the purchase of a new pendant with the new Council logo.

RESOLVED:

- ◆ To note Report No. SR 46/17.
- ◆ To proceed with the purchase of a new mayoral chain, using the design with more engravable links, as contained in Report No. SR 46/17.
- ◆ To investigate a possible new design for the mayoral pendant.
- ◆ To allocate a sum of £4,700 from the general reserve for the purchase of the new chain and accompanying items, including the mounting of the old chain.

65. **PROJECTS 2018/19**

The Deputy Town Clerk presented Report No. SR 47/17 and Members commented that they were very pleased with the new format in which the information was presented.

Members considered how to fund the cost of the new workshop building, the depot/lake area boundary fencing and the lake pathways, and agreed to recommend to Full Council that a loan of £100,000 be applied for from the Public Works Loan Board to cover this work.

RESOLVED:

- ◆ To note Report No. SR 47/17.
- ◆ That the Chair and Vice Chair of the Leisure Services and Strategy and Resources Committees be delegated to approve the final plans for the new workshop building prior to the submission of a planning application.

RECOMMENDED:

- ◆ That the Town Council applies for a loan of £100,000 from the Public Works Loan Board to fund the workshop building, depot/lake area boundary fencing and lake pathways, to be formally approved by the Urgency Committee.

66. It was proposed by the Chairman and

RESOLVED:

- ◆ That as the business was unlikely to be completed by 10pm the meeting continue in order to complete the business set out in the agenda.

67. **REQUESTS FROM THE LEISURE SERVICES COMMITTEE**

a) **Lake Project**

Members considered a request from the Leisure Services Committee that £10,000 be allocated from the general reserve to the Lake Project earmarked reserve, to fund the tree works and the hire of equipment for the in-house elements of the lake project work that can be carried out from December 2017 to March 2018.

RESOLVED:

- ◆ To allocate £10,000 from the general reserve to the Lake Project earmarked reserve, to fund the tree works and the hire of equipment for the in-house elements of the lake project work that can be carried out from December 2017 to March 2018.

b) **Woodford Park Leisure Centre Paddling Pool**

Members considered a request from the Leisure Services Committee that £10,000 be allocated from the Buildings and Facilities fund to pay for the replacement of the paddling pool liner.

RESOLVED:

- ◆ To allocate £10,000 from the Buildings and Facilities fund to pay for the replacement of the paddling pool liner.

68. **WOODLEY TOWN CENTRE MANAGEMENT INITIATIVE**

RESOLVED:

- ◆ To note the report of the Woodley Town Centre Management Initiative meeting held on 26 October 2017.

69. **EXTERNAL FUNDING PROJECT LIST**

RESOLVED:

- ◆ To note the external funding project list.

70. **PUBLIC TOILET UPDATE**

Members noted that the licence agreement for the location of the public toilet had still not been finalised with Wokingham Borough Council. The Chairman stated that he would formally write to Wokingham Borough Council regarding the delay.

71. **NEW CHILDREN'S PLAY AREA – WOODLEY TOWN CENTRE**

Members were pleased to note that, following a consultation in which 228 people provided feedback, a contractor and scheme design had been selected and the equipment, funded by Wokingham Borough Council, was scheduled for installation in the new year.

72. **COUNCIL MEETING DATES 2018/19**

RECOMMENDED:

- ◆ That the schedule of meetings for the 2018/19 municipal year, as attached at **Appendix C**, be approved.

73. **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

Members noted that the July Neighbourhood CIL Proportion (Transfer to Parish/Town Councils) Report identified potential CIL funds to the Town Council of £48,347.

74. **BOROUGH/PARISH LIAISON FORUM**

RESOLVED:

- ◆ To note the report of the Borough Parish Liaison Forum held on 10 October 2017.

75. **FUTURE AGENDA ITEMS**

There were no suggestions for future agenda items.

76. **PUBLICITY AND WEBSITE**

No suggestions were put forward to be publicised or added to the website.

77. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ That in view of the confidential nature of the business about to be transacted in relation to commercial and personal matters, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda items.

78. **WOODLEY AIRFIELD YOUTH AND COMMUNITY CENTRE**

Members considered Report No. SR 48/17.

RESOLVED:

- ◆ To note Report No. SR 48/17.
- ◆ To approve the preferred arrangements on the matter of the appointment of a valuer in relation to the dissolution of the agreement, as set out in Appendix B of the report.
- ◆ To approve the proposed letter to be sent to the Chief Executive, Wokingham Borough Council, with the addition of a statement that legal advice will be sought by the Town Council if no reply is received within 6 weeks.

79. **EMPLOYEES' LONG SERVICE**

RESOLVED:

- ◆ To recognise the long service of three members of staff who had worked for the Town Council for over 25 years, in the manner proposed.

The meeting closed at 10:25 pm

Woodley Town Council 2017/2018

Current Account

List of Payments made between 01/09/2017 and 30/09/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Transaction Detail</u>
		<u>Paid</u>	
15-Sep-17	A1 Locksmiths(Berkshire) Ltd	34.02	Keys cut
06-Sep-17	Ad-Vise UK Ltd	432.00	OC brochure advert
15-Sep-17	Alamo Blinds	1392.00	Blackout roller blinds
06-Sep-17	Alan Hadley Ltd	276.00	Refuse collection
22-Sep-17	Alan Hadley Ltd	276.00	Refuse collection
06-Sep-17	Angel Springs Ltd	324.00	Annual charge hot water machine WP
29-Sep-17	ASAP Computer Services	202.80	WTCMI computer service - recharged
22-Sep-17	B & S Chains (Midlands) Ltd	121.14	Building supplies
15-Sep-17	Badminton England	434.00	WP sports supplies
22-Sep-17	BCM Group Plc	75.23	Service & maint photocopier WPLC
08-Sep-17	Be Fuelcards Ltd	1.53	Admin charge
15-Sep-17	Be Fuelcards Ltd	64.77	Diesel/admin fee
22-Sep-17	Be Fuelcards Ltd	46.72	Unleaded petrol/admin fee
29-Sep-17	Berkshire Tree Care	1656.00	Tree works
22-Sep-17	Bowak Ltd	425.08	Cleaning supplies
15-Sep-17	Brake Bros Foodservice Ltd	654.96	Vending supplies
22-Sep-17	Brake Bros Foodservice Ltd	454.81	Vending supplies
06-Sep-17	British Telecom	586.64	Phone
22-Sep-17	Brown Bag Cafe Ltd	480.19	Catering services
06-Sep-17	BT Telephone Payment Centre	161.64	Phone
25-Sep-17	Castle Water	-3207.75	Credit refund-water rates
22-Sep-17	Castle Water Ltd D/D	44.16	Water rates
22-Sep-17	Castle Water Ltd D/D	116.41	Water rates
01-Sep-17	CF Corporate Finance Ltd	166.32	Qtrly photocopier charge
15-Sep-17	Chemically-Solved Ltd	249.30	Paddling pool supplies
01-Sep-17	Club Manager Ltd	80.40	Club Manager membership
15-Sep-17	CoolerAid Ltd	90.06	Bottled water
22-Sep-17	CoolerAid Ltd	161.16	Bottled water
20-Sep-17	Crown Gas & Power	187.41	Gas supply
21-Sep-17	Crown Gas & Power	303.02	Gas supply
21-Sep-17	Crown Gas & Power	85.84	Gas supply
21-Sep-17	Crown Gas & Power	80.43	Gas supply
15-Sep-17	EDF Energy 1 Ltd	4628.59	Electricity supply
11-Sep-17	Epos Now Ltd D/D	30.00	EPOS till mthly charge
15-Sep-17	Eventu	30.00	Theatre check list/maintenance
29-Sep-17	Eventu	15.00	Technician service - theatre
22-Sep-17	Fraser Office Supplies Ltd	99.70	Stationery supplies
06-Sep-17	Fuel Fitness Ltd	25.00	Coaching
11-Sep-17	Global 4 Communications	636.35	Phone
22-Sep-17	Hampshire Flag	190.43	OC banners
22-Sep-17	HMRC Cumbernauld	13561.67	PAYE & NI Employers and employees
15-Sep-17	Hotshots Sports Coaching Ltd	100.00	Coaching
15-Sep-17	InTouch	107.97	Monthly website charge
22-Sep-17	InTouch	35.99	Monthly website charge
29-Sep-17	InTouch	35.99	Monthly website charge
15-Sep-17	J P Lennard Ltd	183.41	WP sports supplies
15-Sep-17	JMVA Ltd	17.50	Web design maintenance
15-Sep-17	John Willis	120.00	Window cleaner
15-Sep-17	Jordan Fitness	61.51	WP sports supplies

15-Sep-17	JTK Freestyle LLP	100.00	Coaching
27-Sep-17	Les Mills Fitness UK Ltd	192.00	Coaching
22-Sep-17	Lister Wilder Ltd	637.31	Gardening supplies
14-Sep-17	Lloyds Bank D/D	184.10	Monthly cardnet service charge
14-Sep-17	Mainstream Digital Ltd	0.19	Phone
15-Sep-17	Merchant Rentals Ltd	30.58	Cardnet machine monthly rental
15-Sep-17	Office Depot International UK Ltd	25.78	Stationery supplies
06-Sep-17	P.H. Direct Van	89.58	Vending supplies
15-Sep-17	P&H Direct Van Sales Ltd	415.93	Vending supplies
22-Sep-17	P&H Direct Van Sales Ltd	275.19	Vending supplies
29-Sep-17	P&H Direct Van Sales Ltd	260.68	Vending supplies
22-Sep-17	Piercing Glance Ltd	178.74	Staff uniform
18-Sep-17	Pitney Bowes Ltd	100.00	Postage topup
11-Sep-17	Plusnet Plc	52.20	Phone
15-Sep-17	Plusnet Plc	38.40	Phone
22-Sep-17	PRS for Music	174.42	Music licence
22-Sep-17	Prudential	30.00	AVC payment - deducted from pay
25-Sep-17	Public Works Loan Board	1528.16	PWLB loan payment
06-Sep-17	R Wheeler Signs Ltd	166.49	2 signs Garden of Remembrance
27-Sep-17	R.I.D. Ltd	1077.00	Roller shutter door - shed
22-Sep-17	Rigby Taylor	405.12	Gardening supplies
29-Sep-17	Riso UK Ltd	247.51	Qtrly photocopier charge
06-Sep-17	Scottish and South	272.92	Electricity supply
15-Sep-17	Serviceline	137.40	Call out - Linait oven OC
22-Sep-17	Serviceline	137.40	Call out - Linait oven OC
11-Sep-17	SGW Payroll Ltd	169.22	Payroll services
06-Sep-17	Shred-it Ltd	278.52	Document shredding
22-Sep-17	Siemens Financial Services Ltd	720.00	Qtrly photocopier charge
15-Sep-17	Siemens Finanical Services	1100.80	Gym equip monthly rental
29-Sep-17	SLCC Enterprises Ltd	36.00	Data protection webinar
15-Sep-17	SSE Southern Electric	1548.50	Electricity supply
06-Sep-17	Thames Valley Temp	7169.93	Heat exchanger WPLC
22-Sep-17	Thames Valley Temperature Control	4385.90	Flue replace OC/new heating pump WPLC
22-Sep-17	The Berkshire Pension Fund	13291.42	Pension - employers and employees
20-Sep-17	Total Gas & Power Ltd	1355.67	Electricity supply
22-Sep-17	Trade UK - BandQ	364.16	Building supplies
22-Sep-17	Trade UK - Screwfix	237.54	Building supplies
15-Sep-17	Traditional Local Cleaning Ltd	1632.73	Contract cleaning
22-Sep-17	Travis Perkins Trading Co	48.66	Building supplies
22-Sep-17	Travis Perkins Trading Co	180.00	Building supplies
29-Sep-17	Travis Perkins Trading Co	11.38	Building supplies
01-Sep-17	TV Licensing	147.00	TV licence
22-Sep-17	Unison Collection Ac	32.20	Union fees - deducted from pay
15-Sep-17	Value Products Ltd	31.14	Health & Safety posters
22-Sep-17	Veolia ES - UK Ltd	492.79	Refuse collection
01-Sep-17	Wokingham BC	40.00	Rates
01-Sep-17	Wokingham BC	154.00	Rates
01-Sep-17	Wokingham BC	340.00	Rates
01-Sep-17	Wokingham BC	839.00	Rates
01-Sep-17	Wokingham BC	2563.76	Rates
22-Sep-17	Yarnold Heating and Plumbing Ltd	2159.95	Thames Water compliance works OC

72422.77

CLERKS IMPREST A/C**List of Payments made between 01/09/2017 and 30/09/2017**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Transaction Detail</u>
08-Sep-17	(Personal Information)	50.00	Refund deposit
13-Sep-17	(Personal Information)	50.00	Refund deposit
18-Sep-17	(Personal Information)	50.00	Refund deposit
18-Sep-17	(Personal Information)	50.00	Refund deposit
18-Sep-17	(Personal Information)	50.00	Refund deposit
18-Sep-17	(Personal Information)	50.00	Refund deposit
18-Sep-17	(Personal Information)	50.00	Refund deposit
18-Sep-17	(Personal Information)	50.00	Refund deposit
18-Sep-17	(Personal Information)	45.00	Refund deposit
25-Sep-17	(Personal Information)	200.00	Refund deposit
25-Sep-17	(Personal Information)	164.00	Refund deposit
25-Sep-17	(Personal Information)	50.00	Refund deposit
25-Sep-17	(Personal Information)	50.00	Refund deposit
28-Sep-17	(Personal Information)	56.00	Coronation Hall keys cut
25-Sep-17	AAT-Org.uk	92.00	Staff training
18-Sep-17	Amazon UK	65.81	Kraft ripple vending cups
18-Sep-17	Amazon UK	12.28	Tate & Lyle sugar sticks
18-Sep-17	Amazon UK	12.27	Tate & Lyle sugar sticks
21-Sep-17	Grabloader Ltd	480.00	Topsoil - skate spot area repairs
08-Sep-17	Lloyds Bank D/D	8.29	Bank service charge
27-Sep-17	Lloyds Bank D/D	44602.35	Sept 17 net payroll
13-Sep-17	PETTY CASH A/C	122.87	Topup petty cash
29-Sep-17	SLCC Enterprises Ltd	78.40	Local Council Admin book
11-Sep-17	Sun Mobility	57.48	Repair OC wheel chair
21-Sep-17	Toolstation	8.54	Tarpaulin OC
29-Sep-17	WTCMI	20.00	Centre stage promotion
		46475.29	

Woodley Town Council 2017/2018

Current Account

List of Payments made between 01/10/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount Paid</u>	
13-Oct-17	Alan Hadley Ltd	276.00	Refuse collection
27-Oct-17	Alan Hadley Ltd	276.00	Refuse collection
27-Oct-17	Allen's Design & Print Ltd	72.00	WTCMI advert/art work
13-Oct-17	B and S Roofing	11445.84	WPLC flat roof replacement part payment
20-Oct-17	Be Fuelcards Ltd	34.94	Petrol depot
20-Oct-17	Bowak Ltd	258.08	Cleaning supplies
20-Oct-17	Bowak Ltd	23.69	Cleaning supplies
20-Oct-17	Brown Bag Cafe Ltd	1609.64	Catering services
06-Oct-17	Castle Water Ltd D/D	4,464.40	Water rates
12-Oct-17	Castle Water Ltd D/D	338.92	Water rates
06-Oct-17	Central Sports UK Ltd	562.50	Carlton badminton supplies
06-Oct-17	Churchill Contract Services Ltd	2260.33	Contract cleaning
01-Oct-17	Club Manager Ltd	80.40	Club Manager membership
27-Oct-17	CoolerAid Ltd	52.14	Bottled water
20-Oct-17	Country Garden Buildings Ltd	3108.00	Bowling club fencing
20-Oct-17	Crown Gas & Power	447.91	Gas supply
20-Oct-17	Crown Gas & Power	415.26	Gas supply
20-Oct-17	Crown Gas & Power	111.87	Gas supply
20-Oct-17	Crown Gas & Power	93.02	Gas supply
13-Oct-17	Earth Anchors Ltd	201.54	Dog waste sacks
03-Oct-17	EDF Energy 1 Ltd	-27.65	Electricity supply
06-Oct-17	EDF Energy 1 Ltd	12.53	Electricity supply
13-Oct-17	EDF Energy 1 Ltd	833.00	Electricity supply
13-Oct-17	Energy Electrical Distributors Ltd	167.45	Electrical supplies
20-Oct-17	Envidia Ltd	175.00	Coaching
12-Oct-17	Epos Now Ltd D/D	30.00	EPOS till mthly charge
13-Oct-17	Eurodec Ltd	69.30	Building supplies
20-Oct-17	Eurodec Ltd	69.60	Building supplies
20-Oct-17	Fraser Office Supplies Ltd	115.66	Stationery supplies
20-Oct-17	Gap Group Ltd	474.00	Hire 3 ton digger
10-Oct-17	Global 4 Communications	275.30	Phone
03-Oct-17	Grabloader Ltd	1,044.00	Remove hardcore & deliver top soil
13-Oct-17	HC Slingsby Plc	244.70	Hot surface signs/yearly planner
27-Oct-17	HMRC Cumbernauld	12892.53	PAYE & NI - employers and employees
10-Oct-17	HRMC VAT	4,714.07	Qtr 2 July to Sept 2017 VAT
20-Oct-17	InTouch	35.99	Monthly website charge
06-Oct-17	JMVA Ltd	614.64	Web design
13-Oct-17	John Willis	120.00	Window cleaner OC
13-Oct-17	Just Around The Corner	5986.75	Grant
20-Oct-17	Just Projectors	500.40	Optoma W400 projector
27-Oct-17	Les Mills Fitness UK Ltd	192.00	Coaching
20-Oct-17	Lightatouch	1132.50	Internal audit
20-Oct-17	Lister Wilder Ltd	83.15	Gardening supplies
03-Oct-17	Lloyds Bank D/D	29.60	Bank service charge
13-Oct-17	Lloyds Bank D/D	281.20	Monthly cardnet service charge
31-Oct-17	Lloyds Bank D/D	34.71	Bank service charge
27-Oct-17	Lyreco UK Ltd	109.18	Stationery supplies
16-Oct-17	Mainstream Digital Ltd	58.41	Phone
20-Oct-17	Mazars LLP receivable	2880.00	End of year external audit
16-Oct-17	Merchant Rentals Ltd	30.58	Cardnet machine monthly rental

13-Oct-17	Minerva Publications	240.00	WTCMI adverts
06-Oct-17	MKR Electrical Services Ltd	525.60	Electrical supplies
13-Oct-17	MKR Electrical Services Ltd	644.00	Electrical supplies
06-Oct-17	P&H Direct Van Sales Ltd	125.53	Vending supplies
13-Oct-17	P&H Direct Van Sales Ltd	108.28	Vending supplies
20-Oct-17	P&H Direct Van Sales Ltd	174.80	Vending supplies
27-Oct-17	P&H Direct Van Sales Ltd	216.58	Vending supplies
11-Oct-17	Plusnet Plc	52.20	Phone
17-Oct-17	Plusnet Plc	38.40	Phone
27-Oct-17	Prudential	30.00	AVC payment - deducted from pay
02-Oct-17	Public Works Loan Board	73,170.68	Public Works Loan Board loans
27-Oct-17	R.I.D. Ltd	1077.00	Roller shutter door - shed 2nd payment
20-Oct-17	Riso UK Ltd	400.20	Printing
09-Oct-17	SGW Payroll Ltd	165.14	Payroll services
16-Oct-17	Siemens Financial Services	1,100.80	Gym equip monthly rental
13-Oct-17	Southern Electric Contracting Ltd	142.80	Electricity supply
20-Oct-17	Springfield Supplies & Projects Ltd	202.80	Table top replacement
13-Oct-17	SSE Southern Electric	1542.69	Electricity supply
20-Oct-17	SSE Southern Electric	96.68	Electricity supply
13-Oct-17	Technical Surfaces Ltd	360.00	3G pitch service
27-Oct-17	The Berkshire Pension Fund	12619.93	Pension - employers and employees
20-Oct-17	Token Security Solutions Ltd	151.20	Security staff cover
24-Oct-17	Total Gas & Power Ltd	1,136.04	Electricity supply
13-Oct-17	Trade UK - Screwfix	153.79	Building supplies
20-Oct-17	Trade UK - Screwfix	414.18	Building supplies
20-Oct-17	Traditional Local Cleaning Ltd	2014.58	Contract cleaning
06-Oct-17	Travis Perkins Trading Co	31.15	Building supplies
13-Oct-17	Travis Perkins Trading Co	144.00	Building supplies
27-Oct-17	Travis Perkins Trading Co	144.00	Building supplies
27-Oct-17	Unison Collection Ac	44.80	Union fees deducted from pay
27-Oct-17	Veolia ES - UK Ltd	488.92	Refuse collection
18-Oct-17	Vodafone	187.99	Phone
02-Oct-17	Wokingham BC	40.00	Rates
02-Oct-17	Wokingham BC	154.00	Rates
02-Oct-17	Wokingham BC	340.00	Rates
02-Oct-17	Wokingham BC	839.00	Rates
02-Oct-17	Wokingham BC	2,563.00	Rates
		161,191.84	

CLERKS IMPREST A/C

List of Payments made between 01/10/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount Paid</u>	
09-Oct-17	(Personal Information)	50.00	Refund deposit
09-Oct-17	(Personal Information)	50.00	Refund deposit
11-Oct-17	(Personal Information)	50.00	Refund deposit
16-Oct-17	(Personal Information)	50.00	Refund deposit
23-Oct-17	(Personal Information)	100.00	Refund deposit
23-Oct-17	(Personal Information)	15.00	Refund deposit
23-Oct-17	(Personal Information)	50.00	Refund deposit
27-Oct-17	(Personal Information)	75.00	AAT training
30-Oct-17	(Personal Information)	50.00	Refund deposit
30-Oct-17	(Personal Information)	50.00	Refund deposit
30-Oct-17	(Personal Information)	50.00	Refund deposit
30-Oct-17	(Personal Information)	50.00	Refund deposit

05-Oct-17	Amazon UK	54.75	Foam dart bullets/kids goggles
05-Oct-17	Amazon UK	86.29	Kids camouflage vests
06-Oct-17	Amazon UK	64.69	Kids black vests
26-Oct-17	Buy it Online Ltd	71.98	Wing mirror drivers side
02-Oct-17	Kaspersky	54.99	Annual internet security
25-Oct-17	Lloyds Bank	41885.57	Net payroll - Oct 2017
13-Oct-17	Lloyds Bank D/D	7.62	Bank charges
11-Oct-17	PETTY CASH A/C	121.69	Top up petty cash
30-Oct-17	Post Office Shop	17.76	Pukka pad silver notebook
05-Oct-17	Stac.co.uk	137.94	Plywood folding table
04-Oct-17	Tesco - Entertain	250.00	Nerf Gun N-Strike blasters
04-Oct-17	Tesco - SCP Ltd	83.98	Wood console tables
11-Oct-17	Vista Print	38.38	Standard business cards
		43515.64	

TIMETABLE OF MEETINGS - 2018/19
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All Council and Committee meetings are held on Tuesdays. Plans Committee meetings start at 7:45pm. All other Council and Committee meetings start at 8:00pm (unless otherwise notified). Members of the public are welcome to attend all meetings.

PLANNING COMMITTEE	LEISURE SERVICES	STRATEGY & RESOURCES	FULL COUNCIL
<u>2018</u> 22 May 19 June	<u>2018</u> 5 June	<u>2018</u> 12 June	<u>2018</u> Annual Meeting: 8 May 26 June
17 July 14 August (SH) 11 September	4 September	18 September	2 October
9 October 6 November 4 December	20 November	27 November	11 December
<u>2019</u> 8 January 29 January	<u>2019</u> 15 January	<u>2019</u> 22 January	<u>2019</u> 5 February
26 February 26 March 23 April	9 April (SH)	16 April (SH)	Town Electors: 5 March Annual Meeting: 14 May

(SH = School Holidays)

SCHOOL TERM DATES

2018 Monday 16 April to Tuesday 24 July
Monday 3 September to Wednesday 19 December
(NOTE: Training days - to be agreed)

Half Term: 28 May - 1 June
Half Term: 22- 26 October

Good Friday: 30 March 2018
WBC Elections: 3 May 2018

2019 Thursday 3 January to Friday 5 April
Tuesday 23 April to Tuesday 23 July
(NOTE: Training days - to be agreed)

Half Term: 18 - 22 February
Half Term: 27 - 31 May

Good Friday: 19 April 2019
WBC & WTC Elections: 2 May 2019